

# Block Incident Tally and Reporting Form

| Date:

Block Number: | Block Captain Name and Location :

| Time:

Neighborhood:				Neighborhood Commander:				Block Notes/Details/Resources Needed (Overview of the Area) Schools, Roads, Infrastructure, etc.	
Family Name	Total number in household	Total number Accounted for <i>(know where they are – safe or not)</i>	Total number Unaccounted for	Individual(s) Name (If not accounted for or has serious need)	Missing	Serious Injury	Death	Immediate/Serious Need(s) Very brief description (Life-threatening or major medical injuries/situations, trapped individuals, fires, broken gas or water lines, hazardous material, etc.)	<p style="text-align: center;"><b>INSTRUCTIONS</b> Complete form and give to Neighborhood Command.</p>
Ex. Johnson Family	4	3	1	Joe Johnson Emma Johnson	1			Ex. Joe trapped in home. Ex. Emma is missing.	
<b>NUMBER OF TOTAL INDIVIDUALS IN THE BLOCK</b>				<b>NUMBER OF TOTAL INDIVIDUALS ACCOUNTED FOR</b>				<b>NUMBER OF TOTAL INDIVIDUALS UNACCOUNTED FOR</b>	
<p>Sheet # ___ of # ___ Attach other sheets of paper as needed.</p>									

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|-------------------------------|---|---|---|
| <b>During and After Event</b> | 1) Gather at designated meeting place.            | 3) Check on all individuals and families.           | 5) Block Captain fills out form for Neighborhood Command. |
|                               | 2) Elect a block captain if yours is not present. | 4) Try to address life-threatening needs (if safe). | 6) Runners take form to Neighborhood Command EOC ASAP.    |